

Beyond Time Sheets

Live Demo Instructions

The live demo of Beyond Time Sheets has been setup in a live test environment to try the software. Eight test users have been setup within the database along with their approval routes, departments and sub-departments.

Below are the current users and their pertinent details in order to test the Beyond Time Sheets product.

User Details

User Name	Password	Title	Department	Sub-Department	Approver(s)	Admin
smartinez	password	General Manager	General Manager		1. jchen	No
abarr	password	Finance Director	Finance		1. smartinez	No
adelaney	password	Accounting Manager	Finance	Accounting Services	1. abarr	No
jchen	password	Payroll Administrator	Finance	Accounting Services	1. Adelaney 2. abarr	Yes
bdiaz	password	Customer Service Manager	Finance	Customer Service	1. abarr	No
rharui	password	IT Director	Information Technology		1. smartinez	No
lbonifaz	password	Support Services Manager	Information Technology	Support Services	1. rharui	No
jstewart	password	Programming Manager	Information Technology	Programming Services	1. rharui	No

To begin entering time sheets and leave requests, go to the My Account menu option and select My Home Page. From here, you can expand the My Time Sheets or My Leave/Overtime Requests windows where you can begin creating documents.

Due to the nature of the test environment, the system is fully functional with the exception of attaching documents to time sheets and leave requests and the email functionality has been disabled.

If you have any questions during the test, please contact Pat Grady at (760) 820-4942.